Memorandum

To: Mayor & Members of Council **From:** Monica Irelan, City Manager

Subject: General Information **Date:** August 14, 2015

CALENDAR

AGENDA: City Council - Monday, August 17 @7:00 pm

C. APPROVAL OF MINUTES - the August 3, 2015 Minutes are enclosed

G. Introduction of New Ordinances And Resolutions

- 1. Resolution No. 031-15, a Resolution of Necessity regarding Roundhouse Road
- H. SECOND READINGS OF ORDINANCES AND RESOLUTIONS None
- I. THIRD READINGS OF ORDINANCES AND RESOLUTION -
 - 1. **Resolution No. 039-15**, a Resolution Authorizing the Expenditure of Funds and an Agreement for Financial Consultant Professional Services with Schonhardt and Associates for Preparation of the City CAFR, GAAP Reports and Infrastructure Cost Information for GASB-34.
- **J. GOOD OF THE CITY** (Discussion/Action)
 - 1. Recommendation to Approve August Power Supply Cost Adjustment Factor
 - 2. Approval of PC 15-03 Conditional Use Permit for 201 Rohrs Avenue
 - a. the information from the Planning Commission meeting is attached
 - 3. Approval of Change Order No. 1 (Final) for the 2015 Street Striping Project; an Increase of \$108.50.
 - a. Attached is a Memorandum from Chad along with a copy of the Final Change Order.
 - 4. Opening the Water Treatment Plant Architectural Design for Public Review
 - 5. Approval of Creating a Downtown Revitalization District

INFORMATIONAL ITEMS

- 1. **AGENDA** Tree Commission; Monday, August 17th @6:00 pm
- 2. **CANCELLATION -** Park & Rec Committee Meeting
- 3. **AGENDA –** Healthcare Cost Committee; Friday, August 21st @8:30 am
- 4. **AMP WEEKLY UPDATE**/August 7, 2015

MI:rd

Records Retention - CM-11 - 2 Years

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Calendar

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	7:00 PM City COUNCIL		6:00 PM River City Rodders		7:00 PM Rally in the Alley	
	Meeting		Downtown Cruise-In			
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9	10	11	12	13	14	15
	6:30 PM ELECTRIC	5:00 PM Planning Commission				
	Committee					
	Board of Public Affairs (BOPA)	1				
	Mtg.					
	7:00 PM WATER & SEWER Committee Mtg.					
	7:30 PM Municipal					
	Properties/ED Committee Meeting					
	Meeting					
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16	17	18	19	20	21	22
	6:00 PM Tree Commission				8:30 AM Healthcare Cost	
	Meeting				Committee	
	7:00 PM City COUNCIL					
	Meeting					
23	24	25	26	27	28	29
	6:30 PM FINANCE & BUDGET Committee Meeting		6:30 PM Parks & Rec Board			
	BUDGET Committee Meeting		Meeting			
	7:30 PM SAFETY & HUMAN					
	RESOURCES Committee Meeting					
	Meeting					
30	31	1	2	3	4	5
	5th Monday/No Scheduled Mee					
		1	1			

City of Napoleon, Ohio

City Council

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Monday, August 17, 2015 at 7:00pm

- A. Attendance (Noted by the Clerk)
- B. Prayer & Pledge of Allegiance
- **C.** Approval of Minutes: August 3 (In the absence of any objections or corrections, the minutes shall stand approved.)
- **D. Citizen Communication**
- E. Reports from Council Committees
 - **1. Electric Committee** (Majority Report) met on Monday, August 10 and recommended:
 - a. Approval of August Power Supply Cost Adjustment Factor
 - 2. Water, Sewer, Refuse, Recycling & Litter Committee met on Monday, August 10 and:
 - a. Reviewed the Water Rate Structure Review
 - b. Recommended opening the Water Treatment Plant Architectural Design for public review
 - **3.** Municipal Properties, Buildings, Land Use & Economic Development Committee met on Monday, August 10 and recommended:
 - a. Tabling the City Sidewalk Policy for further research
 - **b.** Creating a Downtown Revitalization District
- F. Reports from Other Committees, Commissions and Boards (Informational Only-Not Read)
 - 1. **Board of Public Affairs** met on Monday, August 10 with the following agenda items:
 - a. Review of Power Supply Cost Adjustment Factor
 - **b.** Electric Department Report
 - c. Water Rate Structure Review
 - 2. Board of Zoning Appeals did not meet on Tuesday, August 11 due to lack of agenda items.
 - **3. Planning Commission** met on Tuesday, August 11 with the following agena items:
 - a. PC 15-03 201 Rohrs Avenue Conditional Use Permit
 - **4. Tree Commission** met tonight with the following agenda items:
 - a. Fall Programs
- G. Introduction of New Ordinances and Resolutions
 - **1. Resolution No. 031-15,** a Resolution of Necessity regarding Roundhouse Road; and declaring an Emergency (Suspension Requested)
- H. Second Readings of Ordinances and Resolutions

There are no Second Readings of Ordinances and Resolutions

- I. Third Readings of Ordinances and Resolutions
 - 1. **Resolution No. 039-15,** a Resolution authorizing the expenditure of funds and an Agreement for Financial Consultant Professional Services with Schonhardt and Associates for preparation of the City CAFR, GAAP Reports and Infrastructure Cost Information for GASB-34
- J. Good of the City Any other business as may properly come before Council, including but not limited to:
 - **1. Discussion/Action:** Recommendation to approve August Power Supply Cost Adjustment Factor as follows: PSCAF three (3) month averaged factor: \$0.00029

JV2: \$0.045261 JV5: \$0.045261

- 2. Discussion/Action: Approval of PC 15-03 Conditional Use Permit for 201 Rohrs Avenue
- **3. Discussion/Action:** Approval of Change Order No. 1 (Final) for the 2015 Street Striping Project; Increase of \$108.50
- **4. Discussion/Action:** Opening the Water Treatment Plant Architectural Design for public review
- **5. Discussion/Action:** Approval of creating a Downtown Revitalization District
- **K. Executive Session** (As needed)
- L. Approve Payment of Bills and Approve Financial Reports (In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)
- M. Adjournment

A. Items Referred or Pending in Committees of Council

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Tuesday, September 8 @, 6:15 pm)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, September 14 @ 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- **b.** Electric Department Report

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, September 14 @ 7:00 pm)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, September 14 @ 7:30 pm)

- a. Review of City Sidewalk Policy (Tabled)
- **b.** Discussion regarding Connector Roads (Tabled)
- **b.** Updated Info from Staff on Economic Development (as needed)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, September 21 @, 6:15 pm)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, August 24 @, 6:30 pm)

7. Safety & Human Resources Committee (4th Monday)

(Next Meeting: Monday, August 24 @, 7:30 pm)

2015 Regular Meetings with Townships scheduled for February and November

8. Personnel Committee (As needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, September 14 @, 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- **b.** Electric Department Report

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, September 8 @ 4:30 pm)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, September 8 @ 5:00 pm)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, September 21 @, 6:00 pm)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, August 25 @ 4:30 pm)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, August 25 @ 6:30 pm)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, November 10 @, 10:30 am)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, December 8 @ 4:00 pm)

- **9. Housing Council** (1st Monday of the month after the TIRC meeting)
- 10. Health Care Cost Committee (As needed)
- 11. Preservation Commission (As needed)
- 12. Infrastructure/Economic Development Fund Review Committee (As needed)
- 13. Tax Incentive Review Council (As needed)
- 14. Volunteer Firefighters' Dependents Fund Board (As needed)
- 15. Lodge Tax Advisory & Control Board (As needed)
- **16. Board of Building Appeals** (As needed)
- 17. ADA Compliance Board (As needed)
- **18.** NCTV Advisory Board (As needed)

City Council

Meeting Minutes

Monday, August 3, 2015 at 7:00pm

PRESENT

Council

Travis Sheaffer – President, Jason Maassel – President Pro Tem, Jeff Comadoll, John Helberg, Jeffrey Marihugh, Patrick McColley, Christopher Ridley

Mayor City Manager Law Director

Monica S. Irelan Trevor M. Hayberger Gregory J. Heath

Ronald A. Behm

Finance Director/Clerk of Council

Recorder City Staff

Tammy Fein

Robert Weitzel, Police Chief Chad Lulfs, Director of Public Works Clayton O'Brien, Fire Chief

Jeff Rathge, Operations Superintendent Tony Cotter, Parks and Recreation Director News Media; NCTV; Lisa L. Nagel; Jerry Strobel

Others ABSENT Council City Staff

Call To Order

President Sheaffer called the meeting to order at 7:00pm with the Lord's Prayer followed by the Pledge of Allegiance.

Approval Of Minutes

Minutes of the July 20 Council meeting stand approved as read with no objections or corrections.

Citizen Communication

Jerry Strobel addressed Council regarding her concerns with putting sidewalks on both sides of Appian Avenue; Strobel believes that there is too much traffic on Appian Avenue to have sidewalks on both sides of the street, adding that she is concerned with children crossing onto Appian Avenue from Cambridge Street. Strobel added that sidewalks were discussed during the annexation of Appian Avenue and she believes that the residents were told they would 'probably not have to worry' about putting in sidewalks. Strobel stated there are no sidewalks near the bridge on Route 424; Strobel believes there will be problems if sidewalks are constructed at the bridge by Appian Avenue, adding that she believes the road is not wide enough for sidewalks on both sides of the road. Strobel believes that the safety of children should be considered when deciding if the sidewalks are required; Strobel suggested researching grant money to install a crosswalk in this area.

Strobel stated that two (2) Councilmembers came out to research the bridge and speak with the residents; Strobel would like to see the others do the same.

Sheaffer Referred The Sidewalk Policy Discussion To The Municipal Properties Committee Sheaffer referred the City Sidewalk Policy to the Municipal Properties, Buildings, Land Use & Economic Development Committee for discussion.

Committee Reports

The Technology & Communication Committee did not meet on Monday,

Council 8/3/15

page 1 of 9

August 3 due to lack of agenda items.

The Finance & Budget Committee did not meet on Monday, July 27 due to lack of agenda items.

The Safety and Human Resources Committee did not meet on Monday, July 27 due to lack of agenda items.

Introduction Of Ordinance No. 031-15 Hayberger reported that Ordinance No. 031-15 is not ready at this time.

Sheaffer Moved The Agenda

President Sheaffer moved the Agenda; there were no objections.

Introduction Of Ordinance No. 042-15

President Sheaffer read by title Ordinance No. 042-15, an Ordinance amending Ordinance 028-15 appointing Lisa L. Nagel as the Napoleon City Law Director of Napoleon, Ohio; and, declaring an Emergency (Suspension Requested)

Motion To Approve First Read Motion: McColley Second: Ridley To approve First Read of Ordinance No. 042-15

Discussion

Hayberger reported that this Ordinance was to clarify the end date of employment for Hayberger as August 9, 2015 and the start date of employment for Nagel as August 10, 2015.

Motion To Suspend The Rules Motion: Helberg Second: Comadoll To suspend the Rules requiring three Readings

Passed Yea- 7 Nay- 0 Roll call vote on above motion: Yea-Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley

Nay-

Passed Yea- 7 Nay- 0 Roll call vote to pass Ordinance No. 042-15 under Suspension of the Rules Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley Nay-

Introduction Of Resolution No. 043-15

President Sheaffer read by title Resolution No. 043-15, a Resolution authorizing a Donation Agreement between the City of Napoleon, the Rotary Club and the Napoleon/Henry County Chamber of Commerce for the construction and donation of a park known as "Napoleon Pocket Park"; and declaring an Emergency (Suspension Requested)

Motion To Approve First Read Motion: Comadoll Second: Ridley
To approve First Read of Resolution No. 043-15

Discussion

Irelan reported that the Ordinance was to outline the funding and maintenance agreement regarding the Pocket Park.

Motion To Suspend The Rules Motion: Ridley Second: Comadoll To suspend the Rules requiring three Readings

Passed Yea- 6 Nay- 0

Yea- Maassel, Sheaffer, Helberg, Marihugh, Comadoll, Ridley

Nay-

Roll call vote on above motion:

Abstain-1

Passed Yea- 6 Nay- 0 Abstain- 1

Introduction Of Ordinance No. 044-15

Motion To Approve First Read

Discussion

Abstain- McColley

Roll call vote to pass Resolution No. 043-15 under Suspension of the Rules Yea- Maassel, Sheaffer, Helberg, Marihugh, Comadoll, Ridley Nay-

Abstain- McColley

President Sheaffer read by title Ordinance No. 044-15, an Ordinance amending Chapter 955 of the Codified Code of the City of Napoleon to add Section 955.09(Q) regarding golf rates for the 2015 and 2016 season; and declaring an Emergency (Suspension Requested)

Motion: Comadoll Second: Ridley To approve First Read of Ordinance No. 044-15

Irelan reported that the Parks and Recreation Board met on July 22, 2015 to discuss issues concerning the golf course following the damaging flood events that it experienced this summer; Cotter gave the Board a full report on the damages that were sustained and the steps that Staff is taking to restore the damaged areas. Cotter proposed to the Board the implementation of reduced rates for both members and greens fee players for the remainder of the 2015 season and for the 2016 season, after a lengthy discussion, the Board has unanimously approved the following recommendations:

Current Members (2015 and 2016) -

Paid members in 2015 will receive fifty percent (50%) off of a membership for the 2016 season.

Cart rental given at no charge for the remainder of the 2015 season.

Greens Fee Players (2015 only) –

Any player purchasing a greens fee at full price shall receive a cart rental at no charge.

Those not wishing to use a motorized cart will received fifty percent (50%) off of a nine (9) hole or eighteen (18) hole greens fee.

Cotter believes that this proposal will help retain the current members and help attract other players who may otherwise feel that our course is no longer playable. Cotter reported that in 2011, the golf course suffered similar damage due to severe flooding and at that time no fee reductions or incentives were offered; once the course reopened, there was reduced play for the remainder of the season and into the following season, taking the course several years to recover financially. Cotter believes that by offering these reduced rates, the course may be able to generate revenue through the remainder of the season and retain memberships for next season, adding that the golf course direct costs will remain constant so even a reduced amount of revenue would be a positive. Cotter is requesting approval of the above listed rate changes as well as requesting the rates be passed under Suspension of the Rules so they may be implemented immediately.

Maassel asked what the plan would be for next year if the weather is bad again; Cotter stated this is an offer to take care of the current members and keep residents golfing on the golf course; Cotter believes this flooding could not have been predicted, and flooding is handled each year but not to this extent, adding that this type of damaged has not been seen since 2011. Cotter stated that all

nine (9) holes should be open by Wednesday. Maassel asked if the season will be shortened; Cotter stated this was discussed at the Board meeting and they do not believe that to be necessary. Helberg believes that the residents will see that the City is trying to take care of them and they may not be as concerned with a future rate increase. Behm asked how this year's revenue compares to last year; Cotter stated the revenue was an approximate ten percent (10%) increase over last year until the flooding damage. Behm asked if the reduced membership cost next year will impact the revenue; Cotter stated that it may, but not greatly. Cotter stated that he is hearing positive comments regarding the consideration of the reduced fees.

Motion To Suspend The Rules Motion: Comadoll Second: Ridley

To suspend the Rules requiring three Readings

Passed Yea- 6 Nay- 1 Roll call vote on above motion:

Yea- Maassel, Sheaffer, Helberg, McColley, Comadoll, Ridley

Nay- Marihugh

Passed Yea- 6 Nay- 1 Roll call vote to pass Ordinance No. 044-15 under Suspension of the Rules

Yea- Maassel, Sheaffer, Helberg, McColley, Comadoll, Ridley

Nay- Marihugh

Introduction Of Ordinance No. 045-15 President Sheaffer read by title Ordinance No. 045-15, an Ordinance amending Chapter 955 of the Codified Code of the City of Napoleon to establish the Dog Park and its rate; and declaring an Emergency

Motion To Approve First Read

Motion: Comadoll Second: McColley

To approve First Read of Ordinance No. 045-15

Discussion

Irelan reported that the Parks and Recreation Board met on Wednesday, July 22 and passed a unanimous motion to implement a ten dollar (\$10.00) annual membership fee for users of the soon to be constructed Dog Park at East Riverdowns Park; this fee would include a key fob that the City would issue to gain access to the facility. Irelan added that a completed application and all pet vaccination documentation as listed in the park rules will be required; the group is planning an August 22nd grand opening; Irelan requested that this rate be passed under Suspension of the Rules so that memberships can be sold on that day.

Marihugh stated that he is concerned that the golf course rates can be subsidized however the dog park fees cannot. Irelan added that this fee is to ensure costs are covered, which was the direction of Council at the original meetings. Marihugh asked if the dogs must be muzzled; Cotter replied no however aggressive dogs will not be allowed.

Motion To Suspend The Rules Motion: Comadoll Second: Ridley

To suspend the Rules requiring three Readings

Passed Yea- 6 Nay- 1 Roll call vote on above motion:

Yea- Maassel, Sheaffer, Helberg, McColley, Comadoll, Ridley

Nay- Marihugh

Passed Yea- 6 Roll call vote to pass Ordinance No. 045-15 under Suspension of the Rules Yea- Maassel, Sheaffer, Helberg, McColley, Comadoll, Ridley

Nay-1

Second Read Of Ordinance No. 039-15

Nay- Marihugh

President Sheaffer read by title Ordinance No. 039-15, a Resolution authorizing the expenditure of funds and an Agreement for Financial Consultant Professional Services with Schonhardt and Associates for preparation of the City CAFR, GAAP Reports and Infrastructure Cost Information for GASB-34

Motion To Approve Second Read

Motion: Maassel Second: Ridley To approve Second Read of Ordinance No. 039-15

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Discussion

Heath reported that there are no changes to the Ordinance since the First Read.

Passed Yea- 7 Nay- 0

Roll call vote to approve Second Read of Ordinance No. 039-15 Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley Nay-

Third Read Of Ordinances And Resolutions

There are no Third Reads of Ordinances and Resolutions.

GOOD OF THE CITY

Discussion/Action

Award Of Bid: Appian & Maumee Avenue Traffic Signals Irelan reported that on Wednesday, July 29, 2015, bids were opened and read aloud for the Appian and Maumee Avenue Traffic Signal Improvements project; four (4) bids were submitted, with one (1) bid being deemed invalid, and read as follows:

Greenwich Electric, Inc. \$80,551.76 US Utility Contractor Co., Inc. \$82,425.99 Perram Electric, Inc. \$100,600.00 FET Construction Services \$125,274.89 (Invalid Bid)

Irelan recommended that Greenwich Electric, Inc. be awarded the contract for the Appian Avenue & Maumee Avenue Traffic Signal Improvement Project in the amount of \$80,551.76.

McColley asked if Greenwich Electric have been used for projects before; Lulfs stated no but he has discussed the project with them. Maassel asked if Lulfs was concerned with the potential quality of the project since the bid was lower than the estimate; Lulfs stated that the bid amount fall within the seventy five percent (75%) allowable below estimate and is not concerned.

Motion To Award Contract Of Appian & Maumee Avenue Traffic Signals To

Motion: Ridley Second: Comadoll
To award the contract of the Appian & Maumee Avenue Traffic Signal
Improvements Project to Greenwich Electric, Inc. in the amount of \$80,551.76

Passed Yea- 7 Nay- 0 Roll call vote on above motion: Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley

Nay-

Forfeiture Of Properties

Hayberger reported that the City received a letter from County Attorney John

Hanna regarding parcels at 251, 255, 259, and 261 Yeager Street, 834 Daggett Street, and 916 North Perry Street; these parcels were subject to action of foreclosure for nonpayment of property real estate tax; the parcels were listed for auction twice with no bids being received. Hayberger reported that the City now has the option to petition for the forfeiture of these properties; the letter must be received within ten (10) days from the date of letter, dated July 22, 2015.

Hayberger stated that the City does not have a land bank program and believes these properties should not be owned by the City, and these properties should continue forward with the foreclosure proceedings; Marihugh agreed.

Motion To Pass On City Ownership Of The Listed Properties

Passed Yea- 7 Nay- 0

Salt Shed

Motion: Marihugh Second: Ridley
To pass on City ownership of the above listed properties

Roll call vote on above motion:

Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley Nav-

Irelan reported that Council had previously approved spending up to \$202,000.00 on a new salt storage facility; the facility consisted of a sixty foot by one hundred foot (60'x100') fabric structure with twelve foot (12') high poured concrete walls and an eight inch (8") asphalt floor. Irelan stated that the price was based on estimates provided by local contractors; after receiving approval from Council to proceed with the project, it was brought to the attention of the City that salt sheds are available on the State Purchasing Contract and Accel Building Systems (ABS) contacted the City to provide a quote, the City agreed but encouraged ABS to use local contractors as much as possible, to which they agreed. Irelan stated that using the City's approved design, the concrete pricing came in nearly four (4) times higher than originally estimated, the City then instructed ABS to provide another quote with their own subcontractor (not a local subcontractor), but the concrete portion of the quote was still nearly three (3) times higher than what was originally provided to us. Irelan stated that the building has been redesigned; below are the estimates for the redesigned facility, adding that neither option has asphalt outside the building. To install asphalt outside the building is estimated to be an additional \$29,000; storage capacity for both options is estimated at approximately 1,950 tons.

Option 1:

70'x72' Fabric Structure with 10' High Poured Concrete Walls and 8" Asphalt Floor:

Building, Walls, & Foundation: \$193,000.00

Asphalt Floor \$25,000.00 Total \$218,000.00

Option 2:

70'x112' Fabric Structure with 6' High Stacked Block Walls and 8" Asphalt

Building, Walls, & Foundation: \$135,000.00

Asphalt Floor \$36,000.00

Total \$171,000.00

Irelan stated that the stacked block wall would require outside stability and

would eliminate the outside storage option. Ridley asked why Option 1 allowed for outside storage while Option 2 did not; Lulfs restated that the stacked block wall requires outside stabilization. McColley believes that the stacked block walls are the better option. Marihugh suggested using I beams on the stacked block walls; Irelan stated that concrete that the City already owns would be used to eliminate the cost of the I beams; Lulfs added that the crushed stone could take approximately six (6) feet of outside storage space from around the building. Maassel asked the approximate life of the fabric structure; Rathge stated approximately sixteen (16) years with a prorated warranty. Marihugh asked if the fabric structure was researched regarding cost; Lulfs stated that the project was not bid out due to structure design issues.

Motion To Choose Option 2 And To Include \$29,000 For Outside Asphalt Motion: Marihugh Second: McColley

To choose option 2 to include \$29,000 for asphalt outside the structure

Passed

Yea-7

Nav- 0

Roll call vote on above motion:

Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley

Nay-

Good Of The City (Cont.)

Heath

Heath distributed the auction statement for Council review.

Comadoll None

Ridley None

Maassel None

Sheaffer Sheaffer reported that the Dog Park will have a grand opening on Saturday,

August 22.

Sheaffer Referred The Water Plant Architectural Design To The WSRRL Committee Sheaffer referred the review of the Water Plant Architectural Design to the Water, Sewer, Refuse, Recycling & Litter Committee.

Behm

Behm stated that, based on the Civil Service Rules, he requested a nomination from the Democratic Central Committee to replace David Meekison on the Civil Service Commission; Behm is recommending the Committee nomination of Bill Finnegan to sit on the Civil Service Commission.

Motion To Approve Recommendation Of Finnegan To The Civil Service Commission Motion: Maassel Second: Ridley

To approve recommendation of Finnegan to the Civil Service Commission

Passed Roll call vote on above motion:

Yea- 7 Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley

Nay- 0

Helberg requested an auction listing of items and sale price; Heath distributed

the auction listing to Council for review.

Marihugh None McColley thanked Strobel for her attendance and concerns. **McColley** Hayberger Hayberger thanked Council for the time they have worked together. Irelan Irelan reported that previous City Manager Ion Bisher's father passed away; the visitation is on Thursday and the funeral is on Friday. Councilmembers agreed to also send flowers at their own expense. **Motion To Go Into** Motion: McColley Second: Ridley To go into Executive Session to discuss discipline of personnel **Executive Session: Discipline Of Personnel** Roll call vote on above motion: **Passed** Yea-7 Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley Nay- 0 Nay-**Motion To Go Into** Motion: Maassel Second: Ridley **Executive Session:** To go into Executive Session to discuss the employment of personnel **Employment Of** Personnel Roll call vote on above motion: **Passed** Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley Yea-7 Nay-Nay-0 Council went into Executive Session at 7:56pm. **Into Executive Session** Motion: Maassel Second: McColley **Motion To Come Out** To come out of Executive Session regarding the discipline of personnel **Of Executive Session: Discipline Of Personnel** Roll call vote on above motion: Passed Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley Yea-7 Nay-Nay- 0 Motion: Maassel Second: Marihugh **Motion To Come Out** To come out of Executive Session regarding the employment of personnel Of Executive Session: **Employment Of** Personnel

Roll call vote on above motion: Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley Nay-

Nay- 0
Out Of Executive Session

Council came out of Executive Session at 8:35pm. President Sheaffer reported that the discussion was regarding the discipline of personnel and the employment of personnel and no action was taken.

Motion To Allow Council President To Discipline Personnel Motion: Maassel Second: Ridley
To allow Council President to discipline personnel according to the Personnel
Code procedure

Passed

Yea-7

According To Personnel Code Procedure

Passed Roll call vote on above motion:

Yea- 7 Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley

Nay- 0

Approval Of BillsBills and financial reports stand approved as presented with no objections.

Motion To Adjourn Motion: Comadoll Second: Ridley

To adjourn the meeting.

Passed Roll call vote on above motion:

Yea- 7 Yea- Maassel, Sheaffer, Helberg, Marihugh, McColley, Comadoll, Ridley

Nay- 0

Adjournment Meeting adjourned at 8:38pm.

Approved: Travis B. Sheaffer, Council President

Ronald A. Behm, Mayor

Gregory J. Heath, Finance Director/Clerk of Council

RESOLUTION NO. 039-15

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AN AGREEMENT FOR FINANCIAL CONSULTANT PROFESSIONAL SERVICES WITH SCHONHARDT AND ASSOCIATES FOR PREPARATION OF THE CITY CAFR, GAAP REPORTS AND INFRASTRUCTURE COST INFORMATION FOR GASB-34

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, the expenditure of funds in excess of \$25,000.00 is necessary and therefore authorized for financial consultant professional services with Schonhardt and Associates for preparation of the City CAFR, GAAP Reports and Infrastructure Cost Information for GASB-34 requirements.
- Section 2. That, Contract No. 2015-10, both on file with the City Finance Director, which have been reviewed by this Council, are approved, subject to any non material change deemed appropriate by the Finance Director and as approved to form and legality by the City Law Director; moreover, the Finance Director is authorized to execute the same on behalf of the City.
- Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.
- Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.
 - Section 5. That, this Resolution shall take effect at the earliest time permitted by law.

Passed:	Travis Sheaffer, Council President
Approved:	
	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea Nay	Abstain
Attest:	
Gregory J. Heath, Clerk/Finance Director	

I, Gregory J. Heath, Clerk/Finance Director of the foregoing Resolution No. 039-15 was duly published in the circulation in said City, on the day of compliance with rules established in Chapter 103 of the laws of the State of Ohio pertaining to Public Meetings.	he Northwest Signal, a newspaper of general
	Gregory J. Heath, Clerk/Finance Director

PC 15-03

Conditional Use 201 Rohrs Ave

MEMORANDUM

TO: Members of The City Planning Commission

FROM: Tom Zimmerman, Zoning Administrator

SUBJECT: Conditional Use

MEETING DATE: August 11, 2015 @ 5:00 PM

HEARING #: PC-15-03

BACKGROUND:

An application for public hearing has been filed by Napoleon Area Schools, owners of 201 Rohrs Ave. Napoleon, Ohio currently C.D. Brillhart School on behalf of The Henry County Commissioners. The applicant is requesting the approval of a Conditional Use Permit to allow the construction of an approximately 20,000 sq. ft. Senior Center. This property is located in an R-3, Moderate Density Residential Zone.

RESEARCH AND FINDING

- 1. A Senior Center is an Institutional Use. The definition of an Institutional Use is: A use that provides a public service and is operated by a Federal, State or local government, public or private utility, public or private school or college, tax-exempt organization, and/or a place of religious assembly. Examples include: public agency, public safety and emergency services, essential and utility services, cultural, service and religious facilities, public/private health facilities or other similar uses.
- 2. The Table of Permissible Uses 1145.01 allows an Institutional Use in an R-3 Zone only if a conditional use permit is granted.
- 3. An 80 foot by 200 foot accessory building is proposed to be built behind the Senior Center that will be house the Meals on Wheels and Henry Co. Transportation vehicles.
- 4. All City utilities are available to the proposed location.

Proposed Conditions and Permitted Uses to be included in the permit

- 1. To allow an 80 foot by 200 foot accessory building to be built behind the Senior Center that will be used to house the Meals on Wheels and Henry Co. Transportation vehicles.
- 2. To allow the regular hours of operation for the Senior Center to be from 8:00 am until 4:30 pm with occasional evening activities. There will be no activities after 11:00 pm
- 3. There shall be no outside storage.
- 4. No nuisance shall exist on this property.

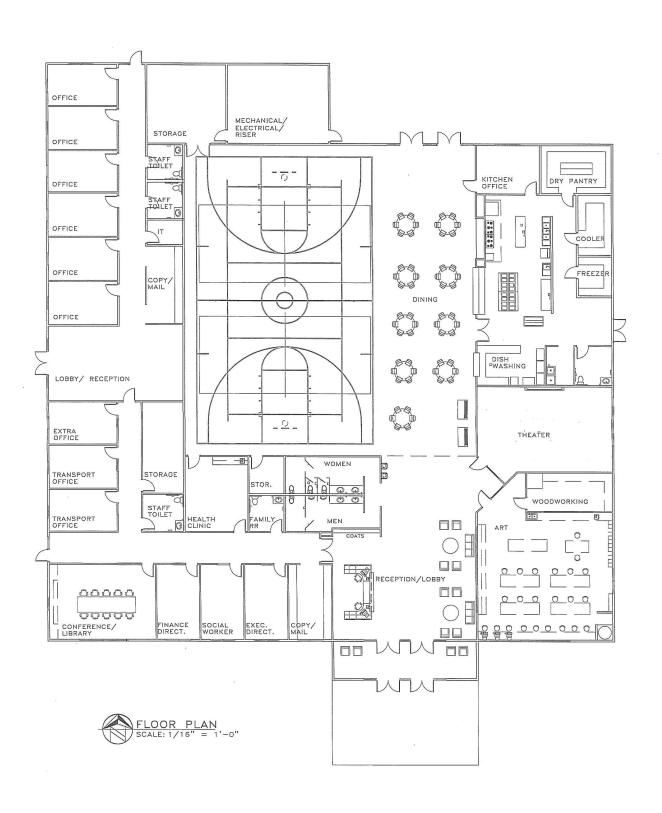


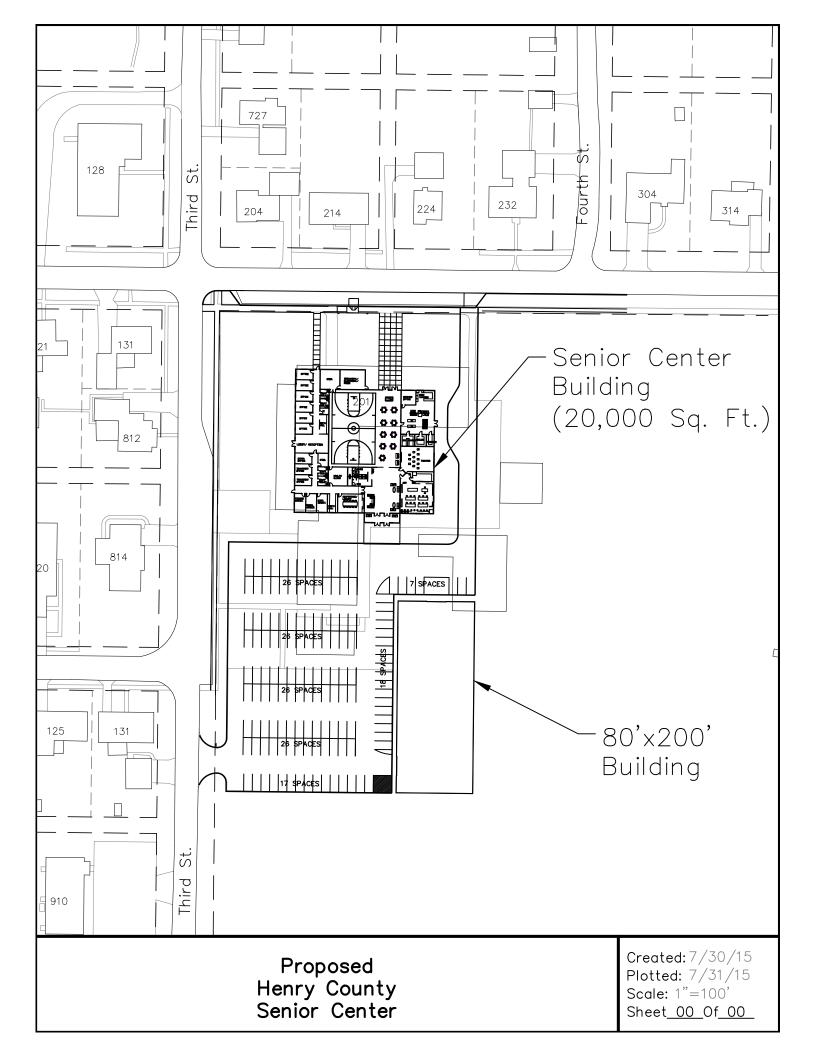


HENRY COUNTY SENIOR CENTER SCHEMATIC RENDERINGS 07/07/15









Conditional Use Permit: Requested by Napoleon Area Schools on behalf of the Henry County Commissioners

Proposed use: The Future Site of the Henry County Senior Center

- (1) The proposed use is in fact a use subject to the issuance of a conditional use permit as established under the provisions of this Planning and Zoning Code, and that the use is not otherwise expressly prohibited by this Planning and Zoning Code;
 - Yes, the current use is for a school benefitting the community. The proposed use would be for a community center for senior citizens. Many activities similar to the current use as a school would be taking place including: education, activities, exercise, meals, transportation. Current regular hours of operation of the Senior Center are 8:00 am until 4:30 pm with occasional evening activities. There will be no activities after 11:00 pm.
- (2) The use will be harmonious with and in accordance with the general objectives, or with any specific objective of the City's Master Plan and this Planning and Zoning Code;

 Yes, the proposed use is for the county Senior Center. This is a community facility that will enhance the lives of many in the county and especially those living in the city who will experience the added convenience of close proximity.
- (3) The use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that the use will not change the essential character of the same area; Yes, the design will enhance the appearance of the property from the current facility.
- (4) The use will not be hazardous or disturbing to existing or future neighboring uses; Yes, the use will **not** be hazardous or disturbing to existing or future neighboring uses. Most activities will take place in the building; the exceptions being gardening, exercising, walking, and court games (Pickleball, shuffleboard, etc...).
- (5) The use will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer, and schools; or that the persons or agencies responsible for the establishment of the proposed use will be able to provide adequately any such services;
 - Yes, as stated in the response to question #1, the proposed use would be very similar to the current school's use and the public services have been adequate to serve the C.D. Brillhart School. The city has stated that they are capable of serving the proposed use (Senior Center) with utilities.
- (6) The use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community; Yes, the Senior Center will **not** create excessive additional requirements at public cost. If anything, having a Senior Center in this neighborhood will enhance the economic welfare of the community.
- (7) The use will not involve uses, activities, process, materials, equipment and conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes or odors;

 Yes, the use will **not** involve any of the above activities or conditions that would be detrimental to persons, property, or the general welfare.
- (8) The use will have vehicular approaches to the property which shall be so designated as not to create an interference with traffic on surrounding public thoroughfares.

 Yes, there is a traffic light on S. Perry which will enable HCTN (transportation) vehicles, Meals-On-Wheels vehicles, and participants of Senior Center activities to safely navigate to and from the building. Parking facilities will e large

enough to accommodate Senior Center traffic and all deliveries will be taken off the road on a dedicated drive.

CITY PLANNING COMMISSION OF NAPOLEON, OHIO

In the matter of:

thoroughfares.

HEARING NO. PC15-03

Henry County Commissioners

FINDINGS OF FACT RECOMMENDATIONS

Napoleon, Ohio 43545

The request is to allow the construction of an approximately 20,000 sq. ft. Senior Center Facility.

This property is located in a R-3, Moderate Density Residential Zone.

Based on evidence presented at the hearing, it is the Finding of this Commission as follows: That the factors listed in 1141.02 (e) (1-8) listed below have been met if the conditions A thru H in the Motion expressed by this Commission are followed.

1 () The proposed use is in fact a use subject to the issuance of a conditional use permit as established under the provisions of the City's planning and zoning Code, and that the use is not otherwise expressly prohibited by said planning and zoning Code; 2 (X) The use will be harmonious with and in accordance with the general objectives, or with any specific objective of the City's master plan and the City's planning and zoning code; 3 (X) The use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that the use will not change the essential character of the same area; 4 (X) The use will not be hazardous or disturbing to existing or future neighboring uses; 5 (X) The use will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse, disposal, water and sewer, and schools; or that the persons or agencies responsible for the establishment of the proposed use will be able to provide adequately any such services; 6 (X) The use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community: 7 (M) The use will not involve uses, activities, process, materials, equipment and conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes or odors; and, 8 (X) The use will have vehicular approaches to the property which shall be so designated as not to create an interference with traffic on surrounding public

Chairman of Planning Commission

NOTE: All must be marked Yes to Recommend Approval, unless a provision is determined and marked (NA) Not Applicable by the Commission

PLANNING COMMISSION REPORT

The Vote as to each member of the Planning Commission in the matter of PC15-03 regarding the recommendation of approval of the issuance of the Conditional use permit is as follows:

	Approval	Disapproval	Abstain
Robert McLimans, Chair	x		
Fredric Furney	x		
Tim Barry	x		
Marv Barlow	X		
Ronald Behm, Mayor	x		
Reasons for Disapproval: (If there is disa	pproval of any Co	ommission Member)
Member Reason Stated:			
Member Reason Stated:			
Member Reason Stated:			
Member			
Reason Stated:			
Member			
Reason Stated:			

CITY PLANNING COMMISSION OF NAPOLEON, OHIO

In the matter of:			GARDING: HEARING NO. 15-03
Henry County Commission	ners	MOTION	
Napoleon, Ohio			
(x) To recommend that Made by: Marv Second by: Tim E	Barlow	l issues a cond	ditional use permit.
Conditions:			
	used to house	•	ing to be built behind the Senior Wheels and Henry Co.
	-		Senior Center to be from 8:00 ames. There will be no activities afte
3. There shall be no ou	utside storage.		
4. No nuisance shall e	exist on this pr	roperty.	
Vote:	Yes	No	Abstain
Robert McLimans, Chair	x		
Fredric Furney	x		
Tim Barry	x		
Marv Barlow	x		
Ronald Behm, Mayor	x		







City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Chad E. Lulfs, P.E., P.S., Director of Public Works
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Monica Irelan, City Manager

From: Chad E. Lulfs, P.E., P.S., Director of Public Works

cc: Mayor & City Council

Greg Heath, City Finance Director

Jeff Rathge, Operations Superintendent

Date: August 17, 2015

Subject: 2015 Street Striping Project

Change Order No. 1 – Final

The above referenced project has been completed and final quantities have been tabulated. Change Order No. 1 – Final is \$108.50. The final project cost is \$88,128.33. I request that Council approve Change Order No. 1 – Final to allow us to close out this project.

CEL

CHANGE ORDER

No. 1 (FINAL)

PROJECT 2015 Street Striping Pro	oject		DATE OF ISSUANCE August 6, 2015	
OWNER City of Napoleon 255 W. Riverview Ave., Napoleon, OH 43545	P.O. Box 151			
CONTRACTOR Zimmerman Paint Cont 2710 Hayes Avenue Fremont, OH 43420	ractors Co.		ENGINEER Chad E. Lulfs, P.E., P.S. City Engineer	
CONTRACT FOR:	Street Striping Program			
You are hereby directed to p DESCRIPTION:	roceed promptly with the follow Contract Work Complete	•	change(s): inal Adjustments of Quantities	
	,		ce or Contract Time, any claim for a Change mining the effect of the change(s).	
Method of Determining Char CONTRACT PRICE Time and Materials Unit Prices Cost Plus Fixed Fee Other	nge In		Method of Determining Change In CONTRACT TIME ☐ Contractor's Records ☐ Engineer's Records ☐ Other	
Estimated Increase/Decreas CONTRACT PRICE If the Change involves an Incre is not to be exceeded without for	\$108.50 ase, the estimated amount		Estimated Increase/Decrease in CONTRACT TIME day If the Change involves an Increase, the estimated time is not to be exceeded without further authorization.	
Recommended CITY of NAPOLEON		бу:	Accepted ZIMMERMAN PAINT CONTRACTORS Co. Contractor	
Chad E. Lulfs, P.E., P.S.; Cit	ty Engineer	٠,٠		
Approved				
Monica Irelan, City Manag	ger			

Original Contract Prior to this Change Order Increase / Decrease Resulting from this Change Order Current Contract Price, Including this Change Order

FINAL CHANGE ORDER

NAME of PROJECT - 2015 Street Striping Project CONTRACTOR - Zimmerman Paint Contractors Co.

					UNIT	QTY TO	QTY	AMOUNT	AMOUNT
ITEM			QTY	UNIT	PRICE	DATE	DIFF	DECREASE	INCREASE
BASE									
642	1	Edge Line, White Repaint, Type 1	26.92	MI	\$400.00	25.37	-1.55	-\$620.00	
642	1	Edge Line - Layout, White	1.31	MI	\$400.00	0.00	-1.31	-\$524.00	
642	3	Lane Line/Repaint, Type 1	0.81	MI	\$350.00	0.81	0.00	\$0.00	\$0.00
642	5	Center Line/Repaint, Type 1	25.25	MI	\$750.00	24.80	-0.45	-\$337.50	
642	7	Channelizing Line/Repaint, Type 1	6,416.00	LF	\$0.75	6,416.00	0.00	\$0.00	\$0.00
642	9	Stop Line/Repaint, Type 1 (24")	3,390.00	LF	\$1.25	3,390.00	0.00	\$0.00	\$0.00
642	10	Stop Line/Layout & Paint, Type 1		LF			0.00	\$0.00	\$0.00
642	11	Crosswalk Line/Repaint, Type 1 (12")	11,931.00	LF	\$1.00	11,931.00	0.00	\$0.00	\$0.00
642	11	Crowwalk Line/Layout & Repaint, Type 1 (12")	1,026.00	SF	\$1.00	1,026.00	0.00	\$0.00	\$0.00
642	13	Transverse Line/Repaint, Type 1	2,727.00	LF	\$1.25	2,727.00	0.00	\$0.00	\$0.00
642	15	Island Marking, Bull Nose/Repaint, Type 1	85.57	SF	\$1.25	85.57	0.00	\$0.00	\$0.00
642	17	Lane Arrow - White	159.00	EA	\$31.00	158.00	-1.00	-\$31.00	
642	17	Lane Arrow - Yellow/Repaint, Type 1	3.00	EA	\$31.00	3.00	0.00	\$0.00	\$0.00
642	19	Combined Arrow/Repaint, Type 1	47.00	EA	\$35.00	48.00	1.00		\$35.00
642	21	Word on Pavement 96"/Repaint, Type 1		EA			0.00	\$0.00	\$0.00
642	21	Word on Pavement 96"/Layout & Paint, Type 1		EA			0.00	\$0.00	\$0.00
642	23	Parking Stall Marking WHITE/Repaint, Type 1	31,865.00	LF	\$0.30	31,865.00	0.00	\$0.00	\$0.00
642	23	Parking Stall Marking YELLOW/Repaint, Type 1	2,452.00	LF	\$0.30	2,452.00	0.00	\$0.00	\$0.00
642	25	Type 1	22.00	EA	\$96.00	22.00	0.00	\$0.00	\$0.00
642	27	Curb Marking, Type 1	6,662.00	LF	\$0.46	6,662.00	0.00	\$0.00	\$0.00
642	29	School Symbol Marking	16.00	EA	\$82.00	16.00	0.00	\$0.00	\$0.00
642	29	School Symbol Marking/Layout	2.00	EA	\$82.00	2.00	0.00	\$0.00	\$0.00
642	30	Preferential Lane Symbol/Repaint, Type 1	9.00	EA	\$65.00	9.00	0.00	\$0.00	\$0.00
642		Type 1 Handicapped Space, Painted Blue with White Symbol	53.00	EA	\$125.00	55.00	2.00		\$250.00
642		Symbol/Layout	1.00	EA	\$125.00	1.00	0.00	\$0.00	\$0.00
642	33	Loading Zone/Repaint, Type 1	24.00	LF	\$0.75	24.00	0.00	\$0.00	\$0.00
642	34	Paint, Type 1	1,200.00	LF	\$0.75	1,200.00	0.00	\$0.00	\$0.00

					UNIT	QTY TO	QTY	AMOUNT	AMOUNT
ITEM	REF		QTY	UNIT	PRICE	DATE	DIFF	DECREASE	INCREASE
642	34	Paint, Type 1	156.00	LF	\$0.75	156.00	0.00	\$0.00	\$0.00
ADDI	TIONA	AL WORK:							
642	1A	Dotted Line	0.00	LF	\$1,336.00	1.00	1.00		\$1,336.00
Subtotals: -\$1,512.50								\$1,621.00	
TOTAL DIFFERENCE:							\$108.50		

City of Napoleon, Ohio

Tree Commission

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Monday, August 17, 2015 at 6:00pm

- I. Approval of Minutes (In the absence of any objections or corrections, the minutes shall stand approved.)
- II. Tree Call Report
- III. Fall Programs
- IV. Any other matters to come before the Commission
- V. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio

Tree Commission

Meeting Minutes

Monday, July 20, 2015 at 6:00pm

PRESENT

Commission

City Staff Recorder

ABSENT

Members

Call To Order

Approval Of Minutes

Tree Call Report

David Volkman - Chair, Kirk Etzler, Anella Huff, Bill Rohrs, Jim Fitzenreiter, Jeffrey Marihugh (arrived at 6:20pm)

Marty Crossland Tammy Fein

Chairman Volkman called the meeting to order at 6:00pm.

Minutes from May 18stand approved as presented with no objections or corrections.

Crossland received a call from the resident at 824 Haley Avenue regarding a tree on the property leaning into the wires; Crossland has reported this to the Electric Department for line clearance.

Crossland received a call from the resident at 304 West Main Street regarding low hanging trees as well as trees blocking out the streetlight; Crossland has reported this to the Electric Department for clearance.

Crossland reported storm damage at 131 Brownell Avenue and 1050 Dodd Street; Crossland reported these to the Electric Department for clearance.

Crossland reported that the crown came out of a tree on Spruce Street; this has been cleaned up by the Electric Department and the remainder will be added to a future removals list.

Crossland reported that there are three (3) trees on West Washington Street that will need to be removed or trimmed, two (2) Valley Forge Elm trees in front of 604 and 613 West Washington Street that have been damaged by storms and a Kentucky Coffee tree in front of the First Federal Bank; Crossland asked the Committee's opinion regarding removing and replacing these; the Committee will research options.

Crossland reported that 720 Stout Street has a tree that was damaged in the recent storm, adding that this is no immediate threat.

Crossland reported that he has received numerous calls from the resident at 1130 Becca Lane regarding diseased Pear trees that the resident would like removed; Crossland explained to the resident that many trees have been struck with fire blight due to the recent wet conditions and the trees could recover; Volkman agreed adding that the trees need a chance to recover. Etzler added that it is not policy for residents to remove trees on City property; Crossland agreed adding that this was not an option given to the resident.

Fall Programs

Crossland distributed the 2015 Fall Topsoil and Seeding List, Tree & Stump Removal List, Tree Trimming List, and Tree Planting List; see attached.

Tree Commission 7/20/15 page **1** of **2**

Crossland will get these packets out as soon as possible so that bids may be received by mid to late August to begin the projects in September.

Marihugh asked for a dead branch to be removed from the property behind his residence; Crossland stated that the removal of this tree was listed.

Crossland asked the Committee's opinion regarding not replanting in front of the First Federal Bank or planting a Lilac tree at the corner by the Post Office; the entire Committee except Marihugh agreed with planting a Lilac tree; Marihugh agreed to planting a replacement but did not agree with planting a Lilac tree.

Marihugh believes that the trees on Orchard Lane have low hanging branches and should be researched regarding trimming; Volkman stated that there is code enforcement regarding the height of branches over streets.

Any Other Matters To Come Before The Commission

Etzler asked if the grate issue was discussed with the City; Crossland stated that it has not been discussed yet, however it will be.

Crossland reminded the Commission that they have helped the City remove damaged trees from the golf course during previous years, and may be asked to do so again due to the flooding damage; Volkman stated that the funds do not come out of the Tree Commission budget. Marihugh stated that Street Fund money has been used for cemeteries in the past.

Crossland stated that the trees were originally watered when the bags were placed but have not needed it since.

Motion To Adjourn

Motion: Marihugh Second: Etzler To adjourn the meeting at 6:49pm.

Passed Yea- 6 Nay- 0 Roll call vote on above motion:

Yea- Marihugh, Fitzenreiter, Volkman, Huff, Rohrs, Etzler

Nay-

Aυ	pro	val	D	ate

David Volkman, Chair

Memorandum

To: Parks & Recreation Committee, Council, Mayor, City Manager,

City Law Director, City Finance Director, Department Supervisors,

Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 8/12/2015

Re: Parks & Recreation Committee Meeting Cancellation

The regular Parks & Recreation Committee meeting scheduled for Monday,

August 17 at 6:15pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio

Healthcare Cost Committee

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Friday, August 21, 2015 at 8:30am

- I. Approval of Minutes (In the absence of any objections or corrections, the minutes shall stand approved.)
- II. Review of Healthcare Premium Cost Increases
- III. Any other matters to come before the Committee
- IV. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio

Healthcare Cost Committee

Meeting Minutes

Friday, July 24, 2015 at 8:30am

PRESENT	PR	ESE	'NT
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Commission Members

Mike Foreman (PD) - Chair, Jamie Mendez (PD), Eric Rohrs (FD), Chad Lulfs (NB), Mary Thomas (NB), Kent Bacon (AFSCME substitute), Roger Eis (AFSCME), Gregory Heath (AD), Monica Irelan (AD)

Recorder City Staff Others Tammy Fein Dave Mack, Police Department

Cheryl Broadway, Chapman & Chapman attended by telephone

ABSENT Members

Joel Frey (FD), Jeremy Okuley (AFSCME)

Call To Order

Chairman Foreman called the meeting to order at 8:30am with roll call, noting that a quorum was present.

Approval Of Minutes

Minutes from the April 17 meeting stand approved as presented with no objections or corrections.

Review Of Health Care Premium Cost Increases Irelan distributed a summary regarding changes made by BORMA, including:

- 1. BORMA is moving to AETNA.
- 2. BORMA has shortened the timeframe for determination of leaving the pool; the City is researching options.
- 3. BORMA introduced nine (9) consolidated plans, however these will cost the City more than the current plan; Irelan added that other options are being researched.
- 4. BORMA deleted spousal language at their level, however the City can still use this language if the Committee recommends doing so.

Foreman asked if AETNA will allow employees to keep their current doctors; Irelan reported that Heath and Druhot researched this and made certain that the local doctors are included in the plan.

Broadway explained the BORMA changes via telephone:

A history of two (2) years of paid claims was distributed to all major carriers to research and potentially negotiate cost; Chapman added that the biggest portion of the expense is claims. Broadway reported that Anthem and AETNA were the two (2) top considerations in claims with \$2.2 million in discounts available annually; Chapman believes that there may be considerable savings in choosing AETNA due to the discounts. Chapman reported that the same process was used in researching prescription costs, and these figures were a bit closer; Chapman suggested that the prescriptions still be handled with CVS/Caremark under the AETNA contract, with similar discounts and slightly higher rebates with the advantage of having a prescription drug booklet as well as the availability of plan changes at any time. Broadway believes this will create a significant influx of funds into the BORMA Reserve Fund.

Review Of Health Care Premium Cost Increases (Continued)

Chapman reported that AETNA is beginning to load the new plans into the system to make the transition easier. Irelan asked when the transition would take place; Broadway stated January 1, 2016. Irelan asked for any available educational materials for the employees to explain the benefits; Broadway stated a membership packet will be distributed closer to the beginning of the plan date.

Heath asked if there is any update on the estimated premium increase; Broadway stated that claims are fairly steady and if they continue to be, she does not believe the increase will be higher than the three percent (3%) projected increase based on banding, adding that the increase could be less. Heath asked the required withdrawal date from the current plan; Broadway replied September 15, 2015.

Foreman asked if the plan, deductibles, and copays will stay the same with the change to AETNA; Heath stated there is no plan design change and believes that all the networks are similar to the current network; Broadway added that there are network options that will be added including Michigan providers, creating a national network when members are travelling.

Eis asked if the spousal language will be deleted at the City level as it was at the BORMA level; Irelan replied that the spousal language can be discussed by the City even though the language is being deleted at the BORMA level. Heath believes some members of the Committee should attend the next BORMA meeting, explaining the changes listed are at the BORMA level, adding that the price increase of approximately three percent (3%) and moving the plan to AETNA is an assumption that the BORMA group does this as a whole. Heath reported that there are twenty one (21) entities in the BORMA group with the larger entities having more options including selffunded options; adding that the City is at a marginal status. Heath reported that this is the year that entities can withdraw from the group; the previous bylaws of BORMA read that the withdrawal date was the end of November however there was a vote taken to make the withdrawal deadline September 15; adding that the bylaws were also amended to read that entities that withdraw from BORMA receive no guarantee that BORMA will allow the entities back in. Heath stated that even if a few larger entities decide to withdraw from BORMA, the AETNA figures are invalid as the figures are based on the entire group. Heath assumes that if twenty five percent (25%) of the group withdraw, the figures will change significantly. Heath believes that being in a pool is an advantage to the City and does not believe it to be feasible for the City to do this alone. Heath reported that the current loss ratio is approximately ninety one percent (91%) with optimum being approximately eight percent (80%), translating into a loss of approximately \$6,700 to the City; this causes the insurance premium to increase. Heath stated that he has received no proposals as of yet and will report the findings when he receives them. Irelan stated that the historic figures are being used to research options to make the comparisons as close as possible. Heath reminded the Committee that banding is being used to figure premiums and this is based on history of claims, adding that last year the premium was pulled down to a reasonable number based on the banding formula. Irelan stated that the previous November date gave the entities time to research other plans, however the September date does not allow for this and there may be an issue in trying to get back in since the history of claims is poor.

Review Of Health Care Premium Cost Increases (Continued) Foreman asked if there could be communication with other entities to research if they are leaving BORMA; Heath stated that all entities are shopping, adding that the entities must be cautious in deciding whether to leave BORMA. Bacon asked if there is a possibility of joining a different pool; Irelan stated that all options are being researched along with pricing, and there must be an element of trust with whatever carrier is chosen to keep the City at a certain cost level. Heath added that larger pools are also being researched due to the number of lives associated; there will be a compressed time frame due to the September deadline; Irelan suggested the Committee meet more often in August and September to research and decide on a plan. Heath added that if a different option is chosen, he believes the current specialized plan will no longer be available; Eis added this could happen with the BORMA changes. Irelan stated that BORMA has researched joining a larger pool, however they will lose control over some of the specialized plan. Eis asked what Obama Care will do to these options; Irelan stated that Cadillac Plans in 2018 will be taxed due to Obama Care; Heath added the dollar premium is what determines a Cadillac Plan; Irelan added that the City is currently a few percentage points from the Federal definition of a Cadillac Plan. Heath believes that loss control is essential and should consider amending the spousal language in the City plan; Irelan explained this language would only include the spouses that have insurance available at another entity. Foreman asked if the City insurance could still be secondary; Irelan replied that it could. Irelan asked the Committee to discuss this with their coworkers and remind them to come to the meetings. Foreman will attend the BORMA meeting with Heath on August 6.

Bacon asked how many entities in BORMA have specialized plan; Heath stated that every entity in BORMA has a specialized plan. Heath stated that if BORMA does disband due to entities leaving, there is an option of putting the remaining entities in a different pool.

Any Other Matters

Motion To Adjourn

Motion:

Rohrs

Foreman called a Committee meeting on August 21, 2015 at 8:30am.

Heath

Second:

To adjourn the meeting at 9:25am.

Meeting adjourned by unanimous voice vote.

Date Approved:

Mike Foreman, Chair

August 7, 2015

Mild weather leads to mild prices for July

By Mike Migliore – assistant vice president of power supply planning & transmission

With the lack of any real hot days in July and the continuance of low natural gas prices, July power prices averaged only \$31.29/MWh for the month at the AEP/Dayton Hub pricing point. This was the lowest price for July since 2009. Congestion costs were low throughout PJM. The PPL area continued to see some of the lowest market prices in PJM.

AVERAGE DAILY RATE COMPARISONS					
	July 2015 \$/MWh	June 2015 \$/MWh	July 2014 \$/MWh		
A/D Hub 7x24 Price	\$31.29	\$27.76	\$33.15		
PJM West 7x24 Price	\$34.07	\$28.53	\$37.22		
A/D to AMP-ATSI Congestion/Losses	\$0.42	\$2.47	\$1.81		
A/D to Blue Ridge Congestion/Losses	\$2.10	\$4.19	\$2.65		
A/D to PJM West Congestion/Losses	\$2.78	\$0.77	\$4.07		
PJM West to PP&L Congestion/Losses	-\$7.67	-\$6.26	-\$0.35		
IND Hub to A/D Hub Congestion/Losses	\$2.77	\$2.44	\$1.04		

USEPA issues final CO2 rules, draft plan

By Jolene Thompson – senior vice president/OMEA executive director, and Cody Dill, PE – manager of environmental affairs

On Aug. 3, the USEPA issued final versions of its rules governing carbon dioxide emissions from new and modified and reconstructed fossil fuel units [under Clean Air Act Section 111(b)] and existing fossil fuel units [under CAA Section 111(d)]. The agency also issued a draft federal implementation plan (FIP) for comment. The documents are expected to be formally published in the Federal Register in early September, which opens the door for legal challenges and starts the clock ticking on a Congressional Review Act effort. The three rules and FIP total more than 3,000 pages with technical support documents. AMP/OMEA staff and counsel started our review immediately; we anticipate completing our review and issuing more detailed information in the next few weeks. OEPA Director Craig Butler and Roger Martella, co-chair of the environmental practice for Sidley Austin, will be updating AMP/OMEA Conference attendees during a Sept.29 morning general session. AMP/OMEA members have both obligations (AFEC, PSGC and impacts on market purchases) and opportunities (credit for renewable energy generation and energy efficiency programs) under the rule.

APPA and other coalition partners are also conducting thorough reviews. AMP/OMEA staff has been in contact with state agencies where we have generating assets to discuss their initial thoughts and timing on stakeholder

AMP to survey members

By Pam Sullivan – senior vice president of marketing & operations

AMP has partnered with Hometown Connections & GreatBlue Research Inc. to assist us in gathering your candid thoughts. GreatBlue will email AMP principal contacts a link to the survey, and responses will be collected and tabulated by GreatBlue. The survey is anonymous and confidential. No individual identifiers will be attached to the survey. The survey should take only 8 to 10 minutes to complete.

We invite you to share your opinion on our services and offer your suggestions on how to better serve you. We actively use feedback to constantly improve our delivery and provide you with the best possible service.

The information compiled from the survey will be discussed with members at the 2015 AMP/OMEA Conference in late September. The information will also be used as the foundation for the member focus groups that will take place this fall as part of the implementation of AMP's strategic plan.

AMP principal contacts should receive an email sent directly from GreatBlue Research early next week. The subject line on the email will read AMP Member Survey from GreatBlue Research, indicating this is a legitimate request and link to the survey.

If you have any questions prior to taking the survey, or you do not receive the email from GreatBlue, please contact Harry Phillips at 614.540.0846 or hphillips@amppartners.org.

We thank you in advance for providing us with your feedback. We appreciate the time you will put aside to respond to this survey and will actively use it to improve our services to you.



Member volunteers put finishing touches on AMP Rodeo field

By Michelle Palmer, PE – assistant vice president of technical services

With the 2015 AMP Lineworkers Rodeo only a few weeks away, member volunteers are helping AMP staff to finish assembling the event field. Volunteers from Cleveland Public Power, Orrville, Piqua and Westerville traveled to AMP headquarters to assist this week.

The Lineworkers Rodeo will be held Aug. 29, with training sessions available on Aug. 28. The training sessions are open to all AMP members – you don't have to be a competitor to participate in the Aug. 28 training.

The Rodeo events for Aug. 29 are:

APPRENTICE	INDIVIDUAL Journeyman	JOURNEYMAN TEAM
Written Test	Hurtman Rescue	Hurtman Rescue
Hurtman Rescue	Obstacle Course	Obstacle Course
Obstacle Course	Tank Mounted Arrester Change Out	Transformer Change Out
Framing Event	Jumper Change Out	Jumper Change Out
Single Phase Tie	Wire Down Event	Wire Down Event

The AMP Rodeo is a fun and family-friendly event. Food will be available for purchase during the day.

For more information, please visit the Rodeo section of the <u>AMP website</u>. Contact Jennifer Flockerzie at 614.540.0853 or <u>iflockerzie@amppartners.org</u> to register for a training session.

Energy prices remain flat

By Ryan Thompson – power supply planning engineer

It was another week of flat prices for the energy markets as temperatures remained cool. Temperatures are expected to be normal to slightly cooler than average for the next couple of weeks. Natural gas storage numbers came in at 32 Bcf, below expectations. Storage levels are now 23 percent above last year's number.

September natural gas prices closed up \$0.04/MMBtu from last Thursday, finishing yesterday at \$2.81/MMBtu. 2016 on-peak power prices at AD Hub closed almost flat, finishing yesterday at \$41.63/MWh, which was \$0.07/MWh lower for the week.

Week end	ing Aug. 7			
MON	TUE	WED	THU	FRI
\$39.94	\$35.32	\$33.42	\$31.22	\$29.91

WED

THU

FRI

\$45.82 \$50.71 \$71.09 \$47.79 \$37.79 AEP/Dayton 2016 5x16 price as of Aug. 7 — \$41.63

AEP/Dayton 2016 5x16 price as of Aug. 7 - \$41.63 AEP/Dayton 2016 5x16 price as of July 31 - \$41.70

AFEC weekly update

TUE

By Ryan Thompson

MON

AFEC had a very consistent run for the week. The plant generated at base maximum levels during the on-peak hours and base minimum levels during the overnight hours on each of the last seven days. The only exception to this was the plant was dispatched offline during the overnight hours Saturday and Sunday. Fremont ended the past seven days with a 61 percent load factor (based on 675 MW).

APPA invites AMP's CIO to speak on cybersecurity

The American Public Power Association (APPA) Academy will present a cybersecurity webinar series beginning later this month. The series of seven webinars will provide an overview of how to protect utilities, customers, communities and the electric grid from potentially damaging interruptions of a cyber attack.

AMP's Chief Information Officer Branndon Kelley will be a featured speaker for the Dec. 10 webinar, the Role of Joint Action Agencies in Addressing Cybersecurity.

The webinars, geared to utility general managers, engineering and operations staff, and information technology and operational technology personnel, are:

- Aug. 27 Introduction to Utility Cybersecurity Challenges
- Sept. 17 Cyber Risk Preparedness Assessment
- Oct. 15 Building a Foundation for the Protected Utility
- Nov. 4 Improving Cybersecurity Posture: Public Power Case Studies
- Nov. 17 Utility Community Intelligence
- Dec. 10 The Role of Joint Action Agencies in Addressing Cybersecurity
- Jan. 7 Developing a Cyber Security Plan

All webinars will be held from 2 to 3:30 p.m. Eastern and can be taken individually or as a series for a discounted rate. For more information or to register for a session, please visit the <u>APPA website</u>.



News or Ads?

Call Krista Selvage at 614.540.6407 or email to kbselvage@amppartners.org if you would like to pass along news or ads.

USEPA continued from Page 1

forums. A number of states in the AMP footprint have already filed a request that the USEPA issue an administrative stay of the rule – which is expected to be denied; the states are then expected to request a stay through court action. Legal, congressional and state legislative push back will take place in the coming months – the outcomes of which are uncertain. However, even most states opposing the rules have signaled that they will continue their review and engagement with stakeholders to discuss options for potential state plans and strategies.

This article focuses on the rule pertaining to existing natural gas and coal units – commonly known as the 111(d) rule. Please note the caveat that these are the details we have gleaned in a short period of time and additional review may result in updates.

There were a number of structural changes made between the draft rule and the final rule. (For reference, copies of the comments AMP/OMEA filed on the draft rule are available on our website.)

A key change is that the timelines for interim goals and state plan submissions were pushed out by two years:

- Sept. 6, 2016 States must make initial submittal with extension request, or submit their final plan.
 The final rule allows for a two-year extension for both individual and multi-state plans
- Sept. 6, 2018 States with extensions submit their final plan
- Jan. 1, 2022 Compliance period begins
- Jan. 1, 2030 CO2 final emission goals must be met

The eight-year interim period from 2022 through 2029 is separated into three steps: 2022-2024, 2025-2027 and 2028-2029 – each associated with its own interim CO2 emission performance rates. A state may adopt emission standards for its sources that are identical to these interim emission performance rates or adapt the steps to accommodate the timing of expected reductions, as long as the state's interim goal is met over the averaged eight-year period.

States continue to play a driving role in the process and have a variety of decisions to make – whether to file a state plan; accept the federal plan; go with a mass-based or rate-based approach; how to allocate compliance obligations; whether to participate in a multi-state or in-state trading program; what tools to use for compliance; etc.

The stringency of the reductions were revised for most states – some receiving reduced goals; others, including many in the AMP footprint, receiving tougher goals.

The definition of an affected source (EGU) is any fossil fuel-fired electric utility steam generating unit (i.e., utility boiler) or stationary combustion turbine that was in operation or had commenced construction as of Jan. 8, 2014, that meets certain criteria. If the unit is a fossil fuel-fired steam EGU, it must serve a generator capable of selling greater than 25 MW to a utility power distribution system

	<u>Draft Rule</u>	<u>Final Rule</u>	<u>Draft Rule</u>	<u>Final Rule</u>
	Draft Interim Goal	Final Interim Goal (Average)	Draft Final	Final
State	2020 Lbs CO2 Per	2022 Lbs CO2 Per	Goal 2030 Lbs CO2	Goal 2030 Lbs CO2
	Net MWh	Net MWh	Per Net MWh	Per Net MWh
ОН	1,452	1,383	1,338	1,190
PA	1,179	1,258	1,052	1,095
MI	1,227	1,355	1,161	1,169
VA	884	1,047	810	934
KY	1,844	1,509	1,763	1,286
WV	1,748	1,534	1,620	1,305
DE	913	1,023	841	916
IN	1,607	1,451	1,531	1,242
MD	1,347	1,510	1,187	1,287
IL	1,366	1,456	1,271	1,245

The chart above shows the changes for AMP footprint states, as well as Illinois where the Prairie State project is located.

and have a base load rating greater than 260 GJ/h (250 MMBtu/h) heat input of fossil fuel. If the unit is a stationary combustion turbine, the unit must meet the definition of a combined cycle or combined heat and power combustion turbine, serve a generator capable of selling greater than 25 MW to a utility power distribution system, and have a base load rating of greater than 260 GJ/h (250 MMBtu/h).

The USEPA identified three "Building Blocks" as the Best System of Emissions Reductions (BSER) and calculated performance rates for steam generating units and natural gas combined cycle units (NGCC). USEPA developed specific CO2 emission performance rates resulting from application of the BSER to the two subcategories of affected EGUs that must be achieved by 2030 and sustained thereafter:

- For fossil fuel-fired steam generating units, a performance rate of 1,305 lb CO2/MWh.
- For stationary combustion turbines, a performance rate of 771 lb CO2/MWh.

USEPA translated that information into rate-based and mass-based state goals using 2012 generation data. The draft rule included a forth building block for energy efficiency, which was eliminated largely due to anticipated legal attacks; however, states will still be able to leverage properly evaluated, measured and verified energy efficiency programs as a tool to meet compliance obligations.

BUILDING BLOCK 1 – Improving heat rate at existing coal-fired steam EGUs

- The final rule assesses potential heat rate improvement regionally within the Eastern, Western and Texas Interconnections.
- USEPA assumes that through operational improvements and equipment upgrades, EGUs on average are capable of improving heat rates 4.3 percent in the Eastern Interconnection, 2.1 percent in the Western Interconnection and 2.3 percent in the Texas Interconnection.

USEPA continued from Page 3

The USEPA does not require specific heat rate improvement goals for individual states or for individual coal-fired EGUs. Instead, each state will set the emission standards for its various coal-fired EGUs. In doing so, the state may take into account its own view of the amount of heat rate improvement needed (if any) at specific EGUs. However, the percentage heat rate improvement value is reflected in the CO2 emission performance rates and corresponding mass-based and rate-based state goals.

BUILDING BLOCK 2 – Generation Shifts Among Affected EGUs

- The rule assumes a shift of generation from existing fossil steam to existing NGCC within each region up to a maximum NGCC utilization of 75 percent of net summer capacity.
- The building block does not reflect achievement of this average capacity factor at the start of the interim period, but instead reflects a glide path of increases in NGCC utilization over the interim period based on set parameters, including a requirement to hit 75 percent in the eastern interconnection in 2024.
- USEPA assumes this is in line with existing economic dispatch activities, based on an increase in costs due to pollution control programs.
- USEPA sidestepped regulatory issues (permitting/New Source Review issues) by stating that the final rule does not require any particular NGCC unit to achieve any particular utilization rate and isolated constraints would not affect state or regional potential.

BUILDING BLOCK 3 – New Zero-Emitting Renewable Generating Capacity

- Generation at affected EGUs can be replaced by using an expanded amount of zero-emitting renewable electricity (RE) generating capacity to produce replacement generation.
- USEPA states that affected EGUs have the ability to colocate or obtain incremental RE to reduce CO2, whether it is through direct ownership, bilateral contracts, or procurement of the environmental attributes associated with RE generation.
- The RE technologies used to quantify building block 3 generation levels are: onshore wind, utility-scale solar PV, concentrating solar power (CSP), geothermal and hydropower.
- Building block 3 generation levels are expressed in terms of incremental, rather than total, RE generation. The clarifiers noted below are important changes for AMP/OMEA as we had requested in our filing on the draft rule and in various meetings with USEPA and Office of Management and Budget/White House officials that the Cannelton, Meldahl, Smithland and Willow Island hydroelectric projects clearly be a RE available for credit. We're pleased that these changes were included in the final rule.

- o Applicable RE includes generation is from capacity that commenced operation subsequent to 2012 (the data year on which the BSER is evaluated).
- o Measures installed/coming online in any year after 2012 are considered eligible measures under the final rule for quantified and verified MWh of electricity generation or electricity savings that they produce in 2022 and future years. These may be applied toward adjusting a CO2 emission rate.
- A MWh of generation or savings that occurs in 2022 or a subsequent year may be banked and applied in a future year.

We are looking further into how landfill gas and carbon offsets are treated due to language appearing to limit these tools.

The final rule seems to indicate that public power RE and EE programs could be used for compliance credit without being pulled under state commission jurisdiction as long as proper measurement and verification measures are in place. This was an area of concern that AMP/OMEA flagged in our comments.

The USEPA proposed a new Clean Energy Incentive Program for wind, solar and certain demand-side energy efficiency projects. State participation in the program is optional and many details remain to be understood. The USEPA reports that the program is designed to enable states that file plans to award early action emission rate credits (ERCs) and allowances to eligible renewable energy (RE) or demand-side energy efficiency (EE) projects that generate MWh or reduce end-use energy demand during 2020 and 2021 -- and commence construction in the case of RE or operation in the case of EE after Sept. 6, 2018. The USEPA will award matching ERCs or allowances up to a limit equivalent to 300 million tons of CO2 emissions. Bonus credits will be available for low-income communities. The USEPA has requested comments on this proposal and we will be commenting.

The USEPA details two approaches for state plans: a source-based "emission standards" approach, and a "state measures" approach:

- In the state measures approach, states may adopt a set of policies and programs, which would not be federally enforceable, except that any standards imposed on affected EGUs would be federally enforceable. In addition, states would be required to include federally enforceable backstop measures applicable to each affected EGU in the event that the measures included in the state plan failed to achieve the state plan's emissions reduction trajectory. A state that adopts a state measures approach must use its mass CO2 emission goal as the metric for demonstrating plan performance.
- With an emission standards approach, a state will apply all requirements for achieving the subcategory-spe-

Chu ioins AMP accounting staff

By Michelle Downing - manager of financial reporting

cific CO2 emission performance rates or the state-specific CO2 emission goal to affected EGUs in the form of federally enforceable emission standards.

The final rule incorporates a safety valve providing a 90-day period during which an affected EGU will not be required to meet the emission standard established for it under the state plan, but rather will meet an alternative standard - and a period beginning after the initial 90 days during which the reliability-critical affected EGU may be required to continue to operate under an alternative standard rather than under the original state plan emission standard. This would apply as needed in light of emergency circumstances and the state must revise its plan to accommodate changes needed to respond to ongoing reliability requirements. Any emissions in excess of the applicable state goals or performance rates occurring after the initial 90-day period must be accounted for and offset. Additionally, the USEPA, USDOE and FERC have agreed to coordinate reliability efforts. The three agencies set out a memorandum that reflects their joint understanding of how they will work together.

We will be delving more into the various sections and draft FIP and will issue additional information in the coming weeks. We also encourage you to review materials released by APPA. Please contact Cody Dill or me at 614.540.1111, cdill@amppartners.org, or jthompson@ amppartners.org with questions.

Kristi Chu joined the AMP finance team this week as a senior accountant. She will work on general ledger close activities, financial statements, audit support and various reconciliations.



Prior to AMP, Chu was a senior financial analyst at Alliance Data and she previously worked for Wendy's

International as a senior accountant. She holds a bachelor's degree in business administration-accounting from Middle Tennessee State University and is a certified public accountant.

Please join me in welcoming Kristi to AMP.

OMEA issues clarification to 'Call for Nominations' letter

By Jodi Allalen – government affairs coordinator

The OMEA Call for Nominations memo sent to OMEA principal contacts dated July 30, 2015, contained some incorrect information.

The seats up for election this year are: Edgerton, Napoleon, Montpelier and Orrville. The seat held by St. Clairsville is not up for election this year. As a reminder, the Edgerton seat can be filled by either an elected or non-elected official; the Napoleon, Montpelier and Orrville seats must be filled by an elected official.

We apologize for any confusion this may have caused.

Classifieds

Technician II position is open

The Oberlin Municipal Light and Power System (OMLPS) is accepting applications for the position of Full-Time Technician II in the Technical Services Division. The Technician II is responsible for the operation, maintenance and routine construction of the electric technical services system.

Minimum qualifications: High school diploma or equivalent; supplemented with electrical, electronics and/or engineering technology courses; or an equivalent combination of education and experience which provides the skills and abilities necessary to perform the job. Valid Ohio Driver's License. Class "A" Commercial Driver's License within one year of hire. Hourly Salary Range: \$16.95 - \$21.19/ hour D.O.Q.

Applications are available at www.cityofoberlin.com and at Oberlin City Hall, 85 S. Main St., Oberlin, Ohio 44074. Applications should be returned via email to hr@cityofober- lin.com or mailed to: City of Oberlin Human Resources Department, Oberlin City Hall, 85 S. Main St., Oberlin, Ohio 44074. Closing date is Aug. 24, 2015, at 4:30 p.m. The City of Oberlin is a Drug-Free Workplace and an Equal Employment Opportunity employer.

AMP seeks to expand its corporate health, safety team

American Municipal Power, Inc. (AMP) is seeking applicants for the position of Corporate Health and Safety Coordinator. For a complete job description, please visit the "careers" section of the AMP website or email to Teri Tucker at ttucker@amppartners.org.

This position will provide technical expertise to improve processes that evaluate and control health and safety hazards, and risks for AMP and MESA employees. Coordinator will oversee and conduct safety training for AMP/ MESA staff stationed at facilities. Qualifications include a four-year college degree; four to six years of experience in environmental health, safety, industrial hygiene and/or related experience; and knowledge of OSHA, ANSI, ASME and other standards on a local, state and federal level. Electric utility industry experience and EHS reporting and tracking systems experience are preferred. Must possess current CPR and First Aid certifications or acquire certifications within six months of hire. This position requires extensive travel. Deadline to apply is Aug. 14.

Columbus to hold open exam for power distribution load operator

The City of Columbus Department of Public Utilities is seeking qualified candidates for the position of Power Distribution Load Operator. To apply, one must first take the open-competitive examination. Applications may be submitted to the Civil Service Commission by applying online at www.csc.columbus.gov by Aug. 14, 2015. Applicant tracking is now managed by NEOGOV. If you have submitted a profile in the past, you will have to submit a new one through NEOGOV.

This position will be responsible for fully skilled operation of the power distribution/transmission control system. To qualify, candidates must have one year of experience as a Power Distribution Load Trainee with the City of Columbus or comparable experience. Possession of a valid driver's license is required. Salary: \$46,488 - \$71,843.20. Please contact the Civil Service Commission at 614.645.8300 with questions. EOE.

Village of Lodi seeks lineworker

The Village of Lodi is accepting applications for the position of Lineperson in the Electrical Utility Department. Lodi's system consists of 69kV transmission and 4kV & 12kV distribution voltages. Responsibilities include, but are not limited to, maintenance and construction of all village owned system facilities. This work includes rotating on-call for emergencies during evening and weekend hours. Applicant must have proven experience as a lineperson with both overhead and underground distribution systems, ability to climb utility poles, a valid CDL or the ability to obtain one in three months, and a high school diploma or GED.

The village provides an excellent benefit/compensation package. To apply, send resume with three references to Superintendent of Utilities, PO Box 95, Lodi, OH 44254 or email to lineperson@villageoflodi.com. Position open until filled. EOE

MSCPA seeks candidates for assistant general manager

Michigan South Central Power Agency (MSCPA) is seeking candidates for the position of Assistant General Manager. MSCPA, located in Litchfield, Michigan, is a public power entity serving five member communities – Clinton, Coldwater, Hillsdale, Marshall and Union City.

Incumbent will assist the general manager with planning, assigning and reviewing all operations and functions connected with the management of MSCPA in accordance with the established policies and resolutions of the Board of Commissioners. This position is responsible for assisting with employment of all personnel, making recommendations to be acted upon by the Board, and directing a strategic plan to meet short and long-term goals

and objectives of the agency's member municipalities.

The ideal candidate will have knowledge of government structure and process, regulatory and legislative matters related to utilities in the public sector, and budget administration. He or she will possess exceptional organizational, interpersonal and communication skills. The assistant general manager must have the ability to understand and negotiate complex agreements with other agencies for power resources and participation in joint ownership of generation and transmission. The successful individual will be able to foster a teamwork environment and develop and maintain effective working relationships both within and outside of MSCPA.

The minimum qualifications for this position are a bachelor's degree in business, public administration or related field plus five years management experience, or an equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the position. Applicant must possess a valid driver's license.

MSCPA offers a comprehensive benefit package. Salary will be commensurate with experience. Submit resume, letter of interest and salary history no later than Sept. 30, 2015 to: Michigan South Central Power Agency, Attn: Human Resources, 720 Herring Road, Litchfield, MI 49252. MSCPA is an Equal Opportunity Employer.

Position open in Columbus

The City of Columbus Department of Public Utilities is seeking qualified candidates for the position of Engineer IV for the Division of Power. This position is responsible for directing the activities of the Power Engineering Section, which includes the planning, design, review and construction of street lighting and power distribution projects. Position will also prepare/assist in maintaining data for the capital improvement and operating budgets.

High-level experience in electrical engineering, municipal utility, and management of professional engineering staff preferred. Applicants must possess a valid motor vehicle operator's license, a valid state of Ohio certificate as a registered professional engineer, five years of experience as a professional engineer in responsible charge of engineering work, two years of which must have been supervisory over professional engineers or multiple major engineering projects. Substitutions: 10 years of practical engineering experience, which includes three years as a registered professional engineer and two years of experience supervising professional engineers.

Salary \$78,645 - \$117,936. Send resumes by Aug. 10, 2015 to: Krista McGee, Department of Public Utilities, 910 Dublin Road–Room 4150, Columbus, OH 43215, fax them to 614.645.0500, or email to DPURecruitment@Columbus.gov. Telephone: 614.645.5883. Include the job title Engineer IV in the subject line of the email or you can complete an online application at www.csc.columbus.gov. Pre-employment medical/drug screen and background investigation required, if selected. EOE